

OFFICIAL PROCEEDINGS OF BOARD OF PUBLIC SERVICE OF THE CITY OF LANSING

Proceedings, January 5, 1966

Meeting called to order by Chairman Milks at 7:30 P.M.

Present: Mrs. Borgman, Messrs. Hack, Milks, Mosher, Russell, Tietz—6.

Absent: Mr. Hanna and Mr. Peck—2.

Messrs. Hanna and Peck were excused from the meeting.

Minutes of the previous meeting were approved as printed.

GENERAL BUSINESS

Referral from the City Council of the possibility of amending Urban Renewal Project No. 1 to include the property at 206-208 E. Michigan Avenue.

Motion by Mr. Russell supported by Mr. Tietz that the Board of Public Service concur with the recommendation of the Buildings and Properties Committee to amend Urban Renewal Project No. 1 to include the property at 206-208 E. Michigan Avenue.

Carried.

Referral from the City Council of the Plat of Rivers Edge No. 1.

Motion by Mr. Tietz supported by Mr. Mosher that the Board of Public Service recommend that the Plat be approved, but it should be noted that funds are not available in the current budget for sanitary sewers, pumping station and force main.

Carried.

Referral from the City Council of the Plat of Somerset No. 3.

Motion by Mr. Russell supported by Mrs. Borgman that the Board of Public Service recommend that no action be taken on this Plat pending receipt of alignment of U. S. 27 from the Michigan State Highway Department.

Carried.

Referral from the City Council of the Plat of Doll House Village.

Motion by Mr. Tietz supported by Mr. Mosher that the Board of Public Service recommend that the Plat be approved subject to the receipt of the necessary petitions for public improvements.

Carried.

Referral from the City Council of a letter from the Logan Clay Products Company pertaining to materials for the Miller-Coulson Court sewer job.

Referred to the Committee on Waste Disposal with a copy to the City Attorney.

Motion by Mr. Russell supported by Mr. Tietz that a policy be established requiring a deposit of \$20.00 per monument in each new subdivision accepted by the City. This deposit to be made at the same time the subdivider pays his share of the costs of the public improvements in the subdivision. When the final grading is done in the subdivision, any monuments that are missing will be replaced using the deposited money. Any balance will be refunded to the subdivider.

Carried.

Letter of Intent from Glenn D. Harris for storm and sanitary sewers in Green Oak Addition Subdivision.

Motion by Mr. Mosher supported by Mr. Hack that the Board of Public Service recommend that the request be approved.

Carried.

Letter of Intent from C. H. McMahon for sanitary sewer to serve Lot No. 1 Doll House Village Subdivision.

Motion by Mr. Tietz supported by Mr. Mosher that the Board of Public Service recommend that the request be approved.

Carried.

Letter from Franklin Kircher relative to lawn damage by sidewalk plows.

Referred to Director of Public Service to contact Mr. Kircher.

Motion by Mr. Russell supported by Mr. Tietz that the employees of the department be commended for the work in handling the Xmas snow storm.

Carried.

Pictures of the Coulson Court sewer were shown. Director of Public Service was instructed to return them to the company and advise them the City would not accept the pictures, due to the poor quality.

Meeting adjourned at 9:45 P.M.

Respectfully submitted,

WILLIAM C. WAIDELICH,
Secretary.

OFFICIAL PROCEEDINGS OF BOARD OF ELECTRICAL EXAMINERS OF THE CITY OF LANSING

Special Meeting, January 24, 1966

Members present: Keith Norris, E. J. Baker, Howard Lutz and Dean Battley—4.

Inspectors: Donald E. Deal, Ray Dwyer and Dale Hoover—3.

Mr. Moore was excused.

Meeting called to order at 7:05 P.M. by Chairman Norris.

Minutes read and the following correction—The Board discussed clarification of interpretations of the Code by the inspectors.

A motion by Baker, seconded by Lutz that the corrected minutes be accepted.

Motion passed.

The Board started work creating new electrical journeyman's examinations.

Mr. Battley made a motion to adjourn, seconded by Mr. Lutz and passed at 10:05 P.M.

Respectfully submitted,

DONALD E. DEAL,
Secretary.

OFFICIAL PROCEEDINGS OF BOARD OF PUBLIC SERVICE OF THE CITY OF LANSING

Proceedings, February 2, 1966

Meeting called to order by Chairman Milks at 7:30 P.M.

Present: Mrs. Borgman, Messrs. Hack, Milks, Mosher, Peck, Russell, Tietz—7.

Absent: Mr. Guyelman—1.

Mr. Guyelman was excused from the meeting.

Minutes of the previous meeting were approved as printed.

By the Committee on Waste Disposal—

That the Board of Public Service recommend to the City Council that the 10 in. sewer on Coulson Court, constructed in 1965 by Raff and Dexter Contractors, (P.S. No. 86003) be not accepted and that the entire sewer be replaced as soon as conditions permit.

Motion by Mr. Tietz supported by Mr. Russell that the report of the Committee be accepted.

Carried.

GENERAL BUSINESS

Director of Public Service reported on the Coulson Court Sewer Project and exhibited slides and report from Laval Underground Surveys.

Referral from the City Council of a request from the Motor Wheel Corporation to vacate David Street from a point 148 feet east of the center line of North East

Street, easterly to the right-of-way of the New York Central Railroad.

Motion by Mr. Mosher supported by Mr. Russell that the Board of Public Service recommend to the City Council that the request be denied as the City of Lansing has plans for extending Lake Lansing Road which will require utilization of this portion of David Street.

Carried.

Letter from John Tracy referred from the City Council, relative to deeding alley at 316 and 318 East Michigan Avenue to the City.

Referred to the Committee on Streets and Sidewalks.

Referral from Carl H. May from the City Council regarding claim for damage to car from striking hole in city street.

Referred to the Director of Public Service to investigate and reply to City Attorney.

Referrals from the City Council of letters from Lucile Peterson and Patrick Lynch complimenting department on snow removal after Xmas storm.

Referred to Director for reply and posting on bulletin board.

Referral from the City Council of a request from Carl L. Reagh to vacate the south 20 feet of the 50 foot sewer easement across Lot No. 11 of Meadowood Subdivision.

Motion by Mr. Peck supported by Mrs. Borgman that the Board of Public Service recommend that the request be denied.

Carried.

Referral from the City Council of a request from Francis N. Fine, to vacate Risdale Street in Sunny Ridge Subdivision, west of Richmond Street.

Motion by Mr. Tietz supported by Mr. Mosher that the Board of Public Service recommend to the City Council that the request be approved subject to the retention of the usual easements for utilities.

Carried.

Director submitted proposed 1966-67 budget for the department.

Motion by Mr. Mosher supported by Mr. Hack that the budget as presented by the Director of Public Service, be submitted to the Mayor in accordance with Section 8.2 of the City Charter.

Motion carried by the following vote:

Ayes: Mrs. Borgman, Messrs. Hack, Mosher, Peck, Russell, Tietz—6.

Nays: Mr. Milks—1.

Mr. Russell reported on Urban Redevelopment progress.

The matter of Landfill and garbage expenses and revenues, storm and sanitary sewer assessments and sewer charges was referred to the Committee on Waste Disposal.

Director of Public Service reported on the various projects of the department.

Meeting adjourned at 10:00 P.M.

WILLIAM C. WAIDELICH,
Secretary.

tract. It is also recommended that a letter as amended from the Director be sent to interested parties in the property under condemnation explaining the reasons for the hearing scheduled for April 11.

Motion carried unanimously.

It was moved by Ross and seconded by Reynolds that the Board recommend to City Council that the contract with Thomas Craig for the appraisal of the Knights of Columbus and Tussing Office buildings be terminated with a payment of \$2,000 for services completed and that Mr. Jerry Walsh be retained under contract for the appraisal of the Tussing Office Building for \$2,000.

Motion carried unanimously.

It was moved by Ramey and seconded by Rosa that the Board recommend to City

Council to advertise for demolition bids on Parcels 1-7, 1-8, 1-9, and 1-10 in order for Community College to proceed on schedule and also advertise for bids on Parcels 8-9, 8-10, 8-11, 8-12, 8-13, 11-1, 11-2, 11-3, 11-4. The latter group would be demolished after April, but by including them in this bid a better price should be obtained.

Motion carried unanimously.

Mr. Ramey reported to the Board that the Community Renewal Program Committee has had several meetings with Mr. Adley who is to assist in the preparation of a revised work program.

Meeting adjourned at 8:35 P.M.

URBAN REDEVELOPMENT BOARD,

WINSTON E. FOLKERS,
Secretary.

**OFFICIAL PROCEEDINGS OF
BOARD OF PUBLIC SERVICE
OF THE CITY OF LANSING**

Proceedings, March 2, 1966

Meeting called to order by Chairman Milks at 7:30 P.M.

Present: Messrs. Guyelman, Hack, Milks, Mosher, Peck, Russell, Tietz—7.

Absent: Mrs. Borgman—1.

Mrs. Borgman was excused from the meeting.

Minutes of the previous meeting were approved as printed.

COUNCIL REFERRALS

Request of James T. Kallman to vacate the alley located at the rear of 1518 S. Washington Avenue.

Committee on Streets and Sidewalks recommends that the request be granted inasmuch as the South Baptist Church owns all adjacent property except a portion of Lot 4 which they are currently buying under a land contract.

Motion by Mr. Mosher supported by Mr. Peck that the report of the Committee be adopted.

Carried.

Request of James T. Kallman relative to release of Right-of-way across and through Lot 3 of Johnson Addition west of Washington Avenue and south of Moores River Drive for South Baptist Church.

Committee on Streets and Sidewalks recommends that the request be granted inasmuch as the South Baptist Church is desirous of placing an addition to their existing buildings.

Motion by Mr. Mosher supported by Mr. Peck that the report of the Committee be adopted.

Carried.

Letter from Camile Abood, attorney for Gary Robinson, requesting the selling or leasing of portion of property on Banghart Road.

Committee on Streets and Sidewalks reported that inasmuch as there exists a possibility that the Park Departments will have need for this street for access to a future development of the park, which is immediately west of the property in question, the Committee recommends that the City not sell any portion of this street at this time. The Committee can see no objection to leasing a portion of this property subject to the approval of the Park Board and the City Council.

Motion by Mr. Mosher supported by Mr. Hack that the report of the Committee be adopted.

Carried.

The Committee on Streets and Sidewalks to whom was referred the offer of John Tracy to deed a portion of the alley behind 316 and 318 East Michigan Avenue, recommends that the City not accept a deed to this private alley as there would be no public access to it.

Motion by Mr. Mosher supported by Mr. Hack that the report of the Committee be adopted.

Carried.

GENERAL BUSINESS

Motion by Mr. Peck supported by Mr. Mosher that the framed letter for the 25 Year Service Award recipients be approved.

Carried.

Letter from Mr. Eckert, general manager of the Board of Water and Light, regarding Grand Avenue Sanitary Relief Interceptor.

Director of Public Service to reply to Mr. Eckert.

Letter of Intent from H. T. Graham for construction of a sanitary sewer to serve 804 W. Lenawee.

Motion by Mr. Peck supported by Mr. Mosher that the Board of Public Service recommend to the City Council that the letter be approved subject to the receipt of the necessary bonds and insurance.

Carried.

Letter of Intent from Harry Norber to extend existing 10 in. sanitary sewer and build a manhole in the west side of Pennsylvania to serve 4600 S. Pennsylvania Ave.

Motion by Mr. Tietz supported by Mr. Peck that the Board of Public Service recommend to the City Council that the letter be approved subject to the receipt of the necessary bonds and insurance.

Carried.

The Committee on Waste Disposal to whom was referred the matter of Sanitary Landfill rates reported as follows: That the Board of Public Service recommend to the City Council that the established rates at the Sanitary Landfill be increased in accordance with the following schedule which provides a uniform rate per cu. yd. and establishes one additional category. Said increase in rates to be effective July 1, 1966.

Vehicle Size	Proposed Rate
Under 1.5 cu. yds.	.45
1.5 and under 5 cu. yds.	\$1.50
5 and under 10 cu. yds.	3.00
10 and under 15 cu. yds.	4.50
15 cu. yds. and over	6.00

And further that the Landfill remain open from 8:00 A.M. to 5:00 P.M. Saturdays effective May 1, 1966.

Motion by Mr. Peck supported by Mr. Mosher that the report of the Committee be adopted.

Carried.

Motion by Mr. Tietz supported by Mr. Peck that a special meeting be held on March 9, 1966 at 7:30 P.M. with members of the Public Service and Highway Committee of the City Council invited to attend, to discuss the Waste Disposal Committee report on Sewer usage rates, Garbage Can rental rates and sewer assessments.

Carried.

Mr. Milks appointed Mr. Guyelman to replace Mr. Hanna on the Personnel, Buildings and Properties and Streets and Sidewalks committees.

Director of Public Service reported on the various activities and projects of the department.

Meeting adjourned at 9:25 P.M.

Respectfully submitted,

WILLIAM C. WAIDELICH,
Secretary.

OFFICIAL PROCEEDINGS OF BOARD OF PUBLIC SERVICE OF THE CITY OF LANSING

Proceedings, March 16, 1966

Meeting called to order by Chairman Milks at 7:30 p.m.

Present: Mrs. Borgman, Messrs. Milks, Mosher, Peck, Russell, Tietz—6.

Absent: Messrs. Hack and Guyselman—2.

Messrs. Hack and Guyselman were excused from the meeting.

Councilman Perrin, Dean and Smith attended the meeting.

Also present were Mr. Turney and Mr. Shirley of the County Health Dept.

Mr. Shirley explained some of the problem areas in the city regarding garbage and rubbish burning and exhibited a new type paper bag for garbage and rubbish disposal.

Councilman Dean left the meeting.

Uses of the new type paper container were discussed. Mr. Shirley to get more information and present to the Board.

Mr. Shirley and Mr. Turney left the meeting.

Committee report from the Committee on Waste Disposal that the Board of Public Service recommend to the City Council that that portion of Sec. 16-17 of the City Code pertaining to garbage can service fees be uniformly increased by \$3.00 per can per year for both residential and commercial users, and further that the ordinance be clarified by designating those householders that shall have an approved food waste disposal unit or garbage can.

Motion by Peck supported by Mr. Russell that the report of the Committee be approved.

Carried.

Committee report from the Committee on Waste Disposal that in order to provide for the operation and expansion of the Sewage Disposal System, according to construction needed for the period 1966-67, it will be necessary to appropriate \$539,000; it is suggested that the funds may be made available by an increase in the existing rate of charges for sewage treatment from 50% to 75% of the net water bill. Details and a suggested ordinance are attached.

Motion by Mr. Tietz supported by Mr. Mosher that the report of the Committee be approved.

Carried.

Committee report from the Committee on Waste Disposal that the Board of Public Service recommend that the City Council consider a revision of the Section 27-46 of the City Code, providing for the payment for the cost of constructing up to a 10 inch sanitary sewer and/or up to a 15 inch storm sewer, be defrayed by special assessment upon all the taxable lands benefited in proportion to the estimated benefits accruing to each parcel. Revision to be subject to approval of the City Attorney.

Motion by Mr. Peck supported by Mr. Tietz that the report of the Committee be approved.

Motion was carried by the following vote.

Yea: Mrs. Borgman, Messrs. Mosher, Peck, Russell, Tietz—5.

Nays: Mr. Milks—1.

Meeting adjourned at 10:45 p.m.

Respectfully submitted,

WILLIAM C. WADELICH,
Secretary.

OFFICIAL PROCEEDINGS OF BOARD OF PUBLIC SERVICE OF THE CITY OF LANSING

Proceedings, April 6, 1966

Meeting was called to order by Chairman Milks as 7:30 P.M.

Present: Messrs. Hack, Millks, Mosher, Peck, Russell, Tietz and Mrs. Borgman—7.

Absent: Mr. Guyelman—1.

Mr. Guyelman was excused from the meeting.

Minutes of the previous meeting were approved as printed.

GENERAL BUSINESS

Card of Thanks from Aldrich family received and placed on file.

Letter of Intent from Jerry L. Lee to construct a sanitary sewer and two manholes to serve 320 N. Chestnut St.

Motion by Mr. Peck supported by Mrs. Borgman that the Board recommend that the request be approved subject to the receipt of the necessary bonds and insurance.

Carried.

Letter of Intent from Donovan Enterprises to construct a sanitary sewer to serve 6527 S. Cedar St.

Motion by Mr. Peck supported by Mr. Tietz that the Board recommend that the request be approved subject to the receipt of the necessary bonds and insurance.

Carried.

Letter of Intent from the Lansing Board of Education to construct a Force Main type sanitary sewer to serve the Lansing Trainable Center in Leawood Subdivision.

Motion by Mr. Peck supported by Mr. Tietz that Board recommend that the request be approved subject to the receipt of the necessary bonds and insurance.

Carried.

Referreal from the City Council of a letter from Herman Davidson requesting to delete four family lots at the south end of Davidson Subdivision.

Motion by Mr. Tietz supported by Mr. Peck that the Board recommend that the request be granted.

Carried.

Copy of a letter from Phillip Shirley to the National Refuse Sack Council.

Referred to the Committee on Waste Disposal.

Referral from the City Council of a preliminary plat of Sunset Hills No. 5.

Motion by Mr. Tietz supported by Mr. Mosher that the Board recommend that the plat be accepted subject to the receipt of the necessary petitions for public improvements and financing for said improvements.

Carried.

Referral from the City Council of a resolution from Councilman Bradshaw relative to the consideration of ordering public improvements in the southwest section of the city.

Referred to the Director of Public Service and City Engineer.

Referreal from the City Council of a request from the Builders and Traders Exchange to vacate a 20 ft. alley at the rear of 1140 E. Saginaw St.

Motion by Mr. Tietz supported by Mr. Russell that the Board recommend that the request be granted.

Carried.

Motion by Mr. Tietz supported by Mr. Russell that the Board recommend to the City Council that the 12 in. sewer in Miller Road built by Raff & Dexter in 1965, be not accepted and that the entire sewer be replaced as soon as conditions permit.

Carried.

Motion by Mr. Mosher supported by Mr. Tietz that the Board submit to the City Council a list of properties and legal de-

scriptions, of land necessary to be acquired for the Aurelius Road Extension.

Carried.

Mr. Backus reported on the various activities and projects of the department.

Meeting adjourned at 9:15 P.M.

Respectfully submitted,

WILLIAM C. WAIDELICH,
Secretary.

OFFICIAL PROCEEDINGS OF HUMAN RELATIONS COMMITTEE OF THE CITY OF LANSING

Proceedings, April 14, 1966

Meeting was called to order by Chairman Hugo Lundberg at 7:40 P.M.

Prayer was offered by Rev. C. David Darling.

ROLL CALL

Present: Darling, Dunnings, Lundberg, Goodman, Haruska, Faiver, Davenport—7.

Absent: Cutler, Frankel, Gannon, Lett—4.

Visitors: Representatives from the League of Women Voters, Housing Commission, Neighbor to Neighbor Committee, State Highway Department, Urban League, Mr. Hamrick of the Hamrick Realty, Rev. Gill of the Ministerial Association, and Mr. Thomas Canady of Cristo Rey Community Relations.

PETITIONS

There were 6 complaints—1 follow-up on a written complaint and 5 informal complaints all of which have been investigated.

WRITTEN COMPLAINTS

1—Follow-up on a complaint regarding discriminatory practices in Real Estate.

INFORMAL COMPLAINTS

2—Complaints regarding discriminatory renting.

3—Complaints regarding rental evictions.

COMMUNICATIONS

1. A letter was received from the Greater Lansing Coordinating Council for Human Rights asking the Lansing Human Relations Committee if they would pick up where the Coordinating Council left off in publishing a monthly Human Relations Newsletter of local group activities.
2. Letter from the Human Rights Commission of San Francisco on receiving information on an ordinance requiring nondiscriminatory provisions in city contracts. The office has this information and it will be sent to them by the Director.
3. Letter received from J. Lee Hamrick regarding the methods he is employing to inform his tenants in carrying out their obligations.
4. Letter from Mrs. Loleta D. Fyan and Mrs. Marvin Tomber of the League of Women Voters regarding the housing situations:

"The League of Women Voters is an organization of women who promote political responsibility through informed and active participation of citizens in government. It is non-partisan, taking action on issues, not on candidates. The local issues on which the 220 members of the Lansing Area League have taken a stand are housing, water resources and schools.

On housing, the League favors equality in housing, recognizes the need for addi-

OFFICIAL PROCEEDINGS OF BOARD OF PUBLIC SERVICE OF THE CITY OF LANSING

Proceedings, May 4, 1966

Meeting called to order at 7:30 p.m.

Present: Mrs. Borgman, Messrs. Milks, Russell, Guyselman, Hack, Tietz—6.

Absent: Messrs. Mosher and Peck—2.

Messrs. Mosher and Peck were excused from the meeting.

Minutes of the previous meeting were approved as printed.

GENERAL BUSINESS

The Board reviewed and considered the following Letters of Intent:

- a. From Grand View Land Corporation for grade, gravel, curb and gutter in Groesbeck Hills No. 11.
- b. From Cambridge Development for storm and sanitary sewers in Eton Downs No. 5.
- c. From Cambridge Development for grade, gravel, curb and gutter in Eton Downs and Scotsdale No. 2.
- d. From Industrial Projects Inc., to grade, gravel, and construct curb and gutter in Lantex Industrial Park.

Motion by Mr. Tietz supported by Mr. Russell that the Letters of Intent be approved subject to the receipt of bonds and insurance.

Carried.

Mr. McLavy, Sr., consulting engineer, explained Aurelius Road Extension.

Referral from the City Council of the Plat of Groesbeck Hills No. 12.

Motion by Mr. Hack supported by Mrs. Borgman that the Board of Public Service recommend that the plat be approved subject to the receipt of the necessary petitions for public improvements.

Carried.

Referral from the City Council of the Plat of Newport Estates.

Motion by Mr. Tietz supported by Mr. Russell that the Board of Public Service recommend that the plat be approved subject to the receipt of the necessary petitions for public improvements.

Carried.

Referral from the City Council of a letter from Clyde Stephens, representing Rev. Wilson Tennant, asking the City to accept approximately 215 feet of Amherst Drive lying on the north side of Delta Manor Subdivision No. 5.

Motion by Mr. Guyselman supported by Mr. Hack that the Board of Public Service recommends that the petition be approved subject to the receipt of the necessary petitions for public improvements.

Carried.

Letter to Phillip Shirley from West Virginia Pulp and Paper concerning Solid Waste Disposal.

Referred to Committee on Waste Disposal.

Board of Public Service Rules of Procedure.

Chairman Milks appointed Messrs. Guyselman, Hack and Tietz as a committee to study the rules and report to the next meeting of the Board.

Mr. Backus reported on the various activities and projects of the department.

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

WILLIAM C. WAIDELICH,
Secretary.

OFFICIAL PROCEEDINGS OF BOARD OF PUBLIC SERVICE OF THE CITY OF LANSING

Proceedings, June 1, 1966

Meeting called to order by Chairman Milks at 7:30 P.M.

Present: Mrs. Borgman, Messrs. Guy selman, Hack, Milks, Mosher, Peck, Russell, Tietz—8.

Absent: None.

Minutes of the previous meeting were approved as printed.

GENERAL BUSINESS

Letter from Gordon Stafford requesting permission for himself and Mr. Leland to attend the Waste Water Pollution Conference at Boyne Mountain. Mr. Wyllie also asked to attend this conference.

Motion by Mr. Mosher supported by Mr. Peck that the requests be approved.

Carried.

Claim of Francis Schmidt referred to the Board of Public Service from the City Council with power to act.

Motion by Mr. Tietz supported by Mrs. Borgman that the claim be paid.

Carried.

Special Board Committee on Administrative Rules reported and proposed rules were discussed.

Motion by Mr. Guy selman supported by Mr. Hack that the rules be tabled for further study and further that a meeting be arranged with the Board Personnel Committee, the City Personnel Director, and the City Attorney to clarify certain portions of the rules.

Carried.

Letter of Intent form was presented to the Board for study and possible revision.

Referred to the Committee on Waste Disposal.

A preliminary organization chart was distributed to the Board.

Letter from Gordon Stafford, Sewage Plant Superintendent, requesting certain personnel changes in the Sewage Plant Laboratory was discussed.

Referred to the Committee on Personnel.

Director submitted asphalt and curb and gutter costs as prepared by Controllers office.

Referred to the Committee on Streets and Sidewalks.

Motion by Mosher supported by Mr. Russell that the Board express their appreciation and commend Mr. Milks and Mr. Peck for their excellent service on the Board of Public Service and wish them health and happiness in the future.

Carried.

Motion by Mr. Guy selman supported by Mr. Russell that the Director of Public Service contact the City Attorney to determine the ownership of the sewer pipe presently in Coulson Court and the propriety of its use in future work.

Carried.

Director of Public Service reported on the various activities and projects of the department.

Meeting adjourned at 9:05 P.M.

Respectfully submitted,

WILLIAM C. WADELICH,
Secretary.

OFFICIAL PROCEEDINGS OF BOARD OF PUBLIC SERVICE OF THE CITY OF LANSING

Proceedings, July 6, 1966

Meeting called to order by Mr. Tietz at 7:30 P.M.

Present: Mrs. Borgman, Messrs. Faggion, Guyselman, Russell, Tietz, Zapata—6.

Absent: Messrs. Hack and Mosher—2.

Messrs. Hack and Mosher were excused from the meeting.

GENERAL BUSINESS

Election of Officers.

Motion by Mr. Russell supported by Mr. Guyselman that Mr. Tietz be nominated for Chairman.

Motion by Mr. Faggion supported by Mrs. Borgman that the nominations be closed and that Mr. Tietz be unanimously elected Chairman.

Carried.

Motion by Mr. Guyselman supported by Mr. Faggion that Mr. Russell be nominated for Vice Chairman.

Motion by Mrs. Borgman supported by Mr. Zapata that the nominations be closed and that Mr. Russell be unanimously elected Vice Chairman.

Carried.

Motion by Mr. Guyselman supported by Mr. Faggion that William C. Waidelich be appointed Secretary.

Carried.

Personnel Committee to whom was referred the Rules of Administrative Procedure of the Board of Public Service submitted the revised Rules of Procedure which were discussed.

Motion by Mr. Guyselman supported by Mrs. Borgman that the report of the Committee be approved.

Carried.

Mr. John Blatt of the 6045 Southbrook Street spoke to the Board regarding the hooking up of his sewer to the Hilliard Sanitary Interceptor.

Motion by Mr. Russell supported by Mr. Faggion that the Board recommend to the City Council that Mr. Blatt be allowed to hook to the Hilliard Interceptor subject to the payment of a connection fee equivalent to the assessment for one sewer benefit. Said payment to be placed in escrow for use when the sanitary sewer is constructed in Southbrook St.

Carried.

Referral from the City Council of the Plat of Potomac Park.

Motion by Mr. Guyselman supported by Mrs. Borgman that the Board recommend that the plat be approved subject to the receipt of the necessary petitions for public improvements.

Carried.

Referral from the City Council of the Plat of Mary Ann Meadows.

Motion by Mr. Faggion supported by Mr. Russell that the Board recommend that the plat be approved subject to the receipt of petitions for necessary public improvements and the posting of a bond for the construction of storm sewers.

Carried.

Referral from the City Council of the Plat of Richfield Park Subdivision.

Motion by Mr. Faggion supported by Mr. Zapata that the Board recommend that the plat be approved.

Carried.

Referral from the City Council of the Plat of Harshman Subd.

Motion by Mr. Russell supported by Mrs. Borgman that the Board recommend that the plat be not approved until the discrepancy in the west boundary is corrected.

Carried.

Referral from the City Council of a petition to vacate an alley between Vermont and Illinois Streets on East North Street.

Motion by Mr. Guy selman supported by Mr. Russell that the petition be referred back to the petitioners for clarification of the location of the alley and signatures of some of the petitioners.

Carried.

Referral from the City Council of the Plat of Kimberly Downs No. 4.

Motion by Mrs. Borgman supported by Mr. Faggion that the Board recommend that the plat be approved subject to the receipt of petitions for the necessary public improvements.

Carried.

Letter of Intent from the Hacker Land Company for grade and gravel and curb and gutter in Kimberly Downs No. 3.

Motion by Mr. Faggion supported by Mr. Russell that the Board recommend that the request be approved subject to the receipt of the necessary bonds.

Carried.

Letter from East Side Commercial Club commending the department on street cleaning.

Received and placed on file.

Motion by Mr. Guy selman supported by Mr. Russell that the Board recommend to the City Council Committee on Public Serv-

ice and Highways that the plans for the Aurelius Road Extension, as prepared by G. J. McLarvy and Sons, be approved subject to the approval of the Park Department.

Carried.

Referral from the City Council of a drainage complaint at 400 E. Potter Street.

Mr. Backus read a report from the Building Commissioner regarding construction adjacent to 400 E. Potter Street.

Motion by Mr. Russell supported by Mr. Faggion that the matter be referred to the City Attorney for an opinion regarding the City's responsibility in the matter.

Carried.

Committee on Personnel to whom was referred the letter from Gordon Stafford, Sewage Plant Superintendent, regarding reclassification of certain positions at the Sewage Plant recommend that the letter be referred to the Personnel Director for job analysis and report to the Board.

Carried.

Motion by Mr. Russell supported by Mr. Faggion that the department be authorized to sell the surplus sewer pipe and culverts located at the old Landel sewage plant.

Carried.

Mr. Russell spoke on the progress of the Redevelopment program.

Mr. Backus reported on the various activities and projects of the department.

Meeting adjourned at 9:45 P.M.

Respectfully submitted,

WILLIAM C. WAIDELICH,
Secretary.

OFFICIAL PROCEEDINGS OF BOARD OF PUBLIC SERVICE OF THE CITY OF LANSING

Proceedings, August 3, 1966

Meeting called to order by Chairman Tietz at 7:30 p.m.

Present: Mrs. Borgman, Messrs. Faggion, Hack, Mosher, Russell, Tietz and Zapata—7.

Absent: Mr. Guyelman—1.

Mr. Guyelman was excused from the meeting.

Minutes of the previous meeting were approved as printed.

Referral from the City Council of a letter from the Ingham County Plat Board relative to new platting requirements.

Referred to the Director and City Engineer for compliance.

Letter referred by the City Council from R. G. Morgan, Attorney for James L. and Forrest Ann Reutter and Floyd H. and Linda S. Conklin regarding unrecorded sanitary sewer that runs across their property.

Referred to City Engineer.

Letter from Elijah Basel and Anthony Nosal relative to bids for 1966 blacktopping referred from City Council.

Referred to Committee on Streets and Sidewalks.

Referral from Council a letter from Logan Clay Products concerning unpaid balance of Raff and Dexter on Coulson Court sewer pipe.

Referred to Committee on Waste.

Referral from Council of a letter from Eleanor Southworth, 400 E. Potter Street, relative to a drainage problem that exists in this area due to grading of parking lot.

Motion by Mr. Faggion supported by Mr. Mosher that based on letters from the Building Commissioner and the City Attorney that the City deny any responsibility for forcing owners in Cedar Street to correct drainage conditions on their property.

Carried.

Referral from City Council of a request from Frank Hudcosky to purchase Outlot "A" of Supv. Plat of Burchfield Subdivision.

Motion by Mr. Mosher supported by Mrs. Borgman that the Board recommend this property be sold as the Department of Public Service sees no future use for this property by the Department.

Carried.

Letters of Intent submitted by Midway Trust Co. to construct storm and sanitary sewers and grade and gravel to serve Howard Johnson's Motor Lodge in the 6700 Block of South Cedar, and from L. V. Sprague to construct a storm sewer in the west side right of way to serve 4200 S. Pennsylvania Avenue.

Motion by Mosher supported by Mr. Faggion that both requests be approved subject to the furnishing of the necessary bonds.

Carried.

Motion by Mr. Zapata supported by Mr. Faggion that the Board of Public Service send a letter of commendation to the Police and Fire Board in appreciation of the services and assistance given by the Police Department during the recent City Employees' strike.

Carried.

A letter was read from Mr. D. J. Busley, Building Commissioner, announcing his retirement at the end of the year.

Referred to Committee on Personnel.

Motion by Mr. Faggion supported by Mr. Zapata that it be recommended to the City Council that Capitol Consultants, Inc., be retained as engineering and inspection consultants on Coulson Court Replacement Sewer.

Carried.

Mr. Russell reported on urban renewal and redevelopment activities in the City.

Mr. Backus reported on the various projects and programs of the Department.

Motion by Mrs. Borgman supported by Mr. Faggion that the Board send a letter to all employees who worked during the recent employees' strike and thank them for their efforts to remain working and providing vital services at this time.

Carried.

Meeting adjourned 9:00 p.m.

Respectfully submitted,

WILLIAM C. WAIDELICH,
Secretary.

Motion carried by the following vote:

Yea: Black, Bretz, Fink, Gaus, Heino, Manz, Reynolds and Siebert—8.

Nays: None.

STREETS COMMITTEE

SS-16-64 Pleasant Grove Extension

The Board were informed that the Board of Water and Light feel that this plan is not satisfactory as it might interfere with their water plant expansion and therefore it is recommended that this matter be tabled for further consideration.

Mr. Black stated that he personally preferred the Piper Avenue route. He said he felt the Piper-Logan angle could be arranged making this an alternate.

BUILDINGS AND PROPERTIES

The Secretary advised that the Mayor's office had referred the matter of the Pleasant Grove park and other park possibilities in this area. The Staff will bring their recommendations before the committee for review on August 16, 1966.

PLANNING DIRECTOR'S REPORT

Mr. Ronald R. Gierthy, Planner V was introduced to the Board and a short synopsis of his education, and experience was related.

The Board was reminded that the week of August 15th, Mr. Edwin P. Brown would be attending the conference in Portland, Oregon.

It was called to the Board's attention that City Council had approved the remodeling of the 5th floor at their last meeting.

NEW BUSINESS

Z-75-66

The City Council had referred this petition to rezone the property in the 900 Block of Miller Road from "A" one family to "D-M" multiple dwelling district, back to the Planning Board at the request of the attorney representing the petitioner.

The Zoning Committee requested that Mr. Leo A. Farhat, Attorney, present to the Staff a written report of his reason for requesting that the Planning Board again review this petition. Mr. Farhat is to be allowed as much time to meet with the staff as he desires, and then the Staff are to forward a new recommendation to the Zoning Committee for the October meeting.

The Secretary asked the Board if they had any additions or corrections for the Achievement Report.

Motion by Manz, seconded by Siebert that the Achievement Report be adopted.

Meeting adjourned at 9:55 P.M.

RAYMOND C. GUERNSEY,
Secretary.

OFFICIAL PROCEEDINGS OF BOARD OF PUBLIC SERVICE OF THE CITY OF LANSING

Proceedings, September 7, 1966

Metting called to order by Chairman Tietz at 7:30 p.m.

Present: Mrs. Borgman, Messrs. Fagion, Guyelman, Hack, Mosher, Russell, Tietz, and Zapata—8.

Absent: None.

Minutes of the previous meeting approved as read.

Referral from City Council of Planning Board recommendation to name a street after Herbert McCourt.

Referred to Streets and Sidewalk Committee.

Referral from City Council of a letter from Mr. and Mrs. Robert L. Limon relative to waiver of sewer fee.

Referred to Waste Disposal Committee.

Letter from Director of Parks and Recreation relative to closing of Dakin Street Bridge to vehicular traffic.

Motion by Mr. Guyselman supported by Mr. Hack that this matter be referred to Traffic Board and Park Department as the Board of Public Service has no recommendation to make.

Carried.

Letter from Personnel Director relative to week end laboratory work at the Sewage Plant.

The Committee on Personnel reported that they recommend the Board approve the request for reclassification and that Mr. Bodwin be so notified.

Motion by Mr. Guyselman supported by Mr. Russell that the committee report be approved.

Carried.

Referral from City Council of the Plat of Holiday Plaza.

Motion by Mr. Guyselman supported by Mr. Mosher that this plat be approved subject to the receipt of petitions for the necessary improvements.

Carried.

Letter of Intent from Don Morton to curb and gutter Louisa Street.

Motion by Mr. Mosher supported by Mr. Hack that this Letter of Intent be approved subject to the furnishing of the necessary bonds.

Carried.

Letter of Intent submitted by Larry Cushing to extend sewer in Massachusetts Avenue 200 ft. south of David Street.

Motion by Mr. Mosher supported by Mrs. Borgman that the Letter of Intent be approved.

Carried.

Letter of Intent from Richard Geisenhaver to construct sewer, grade and gravel, curb and gutter in Potomac Park.

Motion by Mr. Guyselman supported by Mr. Mosher that this Letter of Intent be approved.

Carried.

Letter of Intent submitted by Modern Builders to extend sanitary sewer west to serve 910 W. Jolly Road from Pennsylvania Avenue.

Motion by Mr. Mosher supported by Mr. Zapata that this Letter of Intent be approved.

Carried.

Referral from City Council of a proposal for the establishment of Scott Park Drive.

Motion by Mr. Guyselman supported by Mrs. Borgman that this be referred to Streets and Sidewalk Committee.

Carried.

Mr. Wyllie reported on the progress of the various Department projects.

Mr. Wyllie announced that the 39th annual convention on water pollution will be held in Kansas City September 26 through the 30th and that he be granted permission to attend.

Motion by Mr. Faggion supported by Mr. Mosher that Mr. Wyllie attend this convention.

Carried.

Meeting adjourned 9 p.m.

Respectfully submitted,
WILLIAM C. WAIDELICH,
Secretary.

M

OFFICIAL PROCEEDINGS OF BOARD OF PUBLIC SERVICE OF THE CITY OF LANSING

Proceedings, October 5, 1966

Meeting called to order by Chairman Tietz at 7:30 P.M.

Present: Mrs. Borgman, Messrs, Fagion, Hack, Mosher, Russell, Tietz, Zapata —7.

Absent: Mr. Guyelman—1.

Mr. Guyelman was excused from the meeting.

Minutes of the previous meeting were approved as printed.

GENERAL BUSINESS

Copy of a letter from the Spadafore Distributing Company commanding Mr. Backus and departmental crews for co-operation and excellent work on Alpha Street.

Unanimously agreed that a letter be sent to supervisory employees who worked on Alpha Street commanding them for their work.

Referral from the City Council of the Cushion Replat.

Committee Report from the Committee on Streets and Sidewalks recommending that the Board approve the Cushion Replat and recommend to the City Council that the Plat be accepted subject to the receipt of the necessary letter of credit and petitions for public improvements.

Motion by Mr. Mosher supported by Mr. Zapata that the report of the Committee be accepted.

Carried.

Referral from the City Council of a letter from Small Brothers Oil Company asking for sewer service on S. Cedar Street south of I-96.

Referred to Director of Public Service.

Referral from the City Council of the plat of Meadow Wood No. 1 Subdivision.

Motion by Mr. Mosher supported by Mr.

Russell that the Board of Public Service recommend that the Plat be approved subject to the receipt of the necessary petitions for public improvements.

Carried.

Referral from the City Council of a letter from Daniel and Mea Waltz relative to conditions that exist due to city improvements at Manley Drive.

Referred to the Director of Public Service.

Referral from the City Council of a letter from Mrs. Pocock regarding flooding of property at Grant between Paris and Hamilton.

Referred to the Director of Public Service.

Referral from the City Council of a letter from Russel A. Lawler, on behalf of the St. Lawrence Hospital, requesting the city to abandon the west 132 feet of Rose Court.

Motion by Mr. Mosher supported by Mr. Russell that the Board of Public Service recommend that the request be approved subject to the retention of easements for construction and maintenance of utilities in the portion to be vacated.

Carried.

Referral from the City Council of a letter from Lamkin Realty, on behalf of the Glad Tidings Church, that a portion of Riley Street lying between Donora and the New York Central Railroad be abandoned and revert back to the adjacent property owners.

Motion by Mr. Mosher supported by Mr. Russell that the Board recommend that the request be approved subject to the retention of easements for construction and maintenance of utilities in the portion to be vacated.

Carried.

Letters of Intent from Lurea Builders to construct curb and gutter, and grade and gravel in certain streets in Rivers Edge No. 1 and for certain lots on Maybel Street in Churchill Downs Nos. 1 and 3; and from the Simken Corporation to grade and gravel, construct curb and gutter and storm and sanitary sewers in Simken Drive in Simken Village.

Motion by Mr. Russell supported by Mrs. Borgman that the Board recommend that the requests be approved subject to the receipt of the necessary bonds.

Carried.

Committee report from the Committee on Streets and Sidewalks to whom was referred matter of a Scott Park Drive, recommending that the Board of Public Service approve a park drive connecting Capitol Avenue and William Street with the final location and grades to be determined after a detailed survey has been made.

Motion by Mr. Mosher supported by Mr. Russell that the report of the committee be accepted.

Carried.

Mr. Russell reported on the various Urban Renewal Projects.

Letter from Gordon Stafford, Sewage Plant Superintendent, reporting on the Sewage Plant breakdown September 22, 1966.

Received and placed on file.

Letter from Gordon Stafford, Sewage Plant Superintendent, requesting permission to send six men to the annual Waste Water Treatment meeting at Gull Lake on October 18 and 19 and at Flint November 8 and 9, 1966.

Motion by Mr. Russell supported by Mr. Mosher that the request be approved.

Carried.

Director of Public Service reported on the various activities of the department.

Meeting adjourned at 9:00 P.M.

Respectfully submitted,

WILLIAM C. WAIDELICH,
Secretary.

OFFICIAL PROCEEDINGS OF PLANNING BOARD OF THE CITY OF LANSING

Proceedings, September 20, 1966

Meeting was called to order by Chairman Ramona J. Bretz at 8:05 P.M.

ROLL CALL

Present: Black, Bretz, Fink, Gaus, Heino, Manz, Reynolds and Siebert—8.

Absent: None.

The Chairman explained the procedures followed by the Planning Board.

BUSINESS SESSION

It was moved by Gaus, seconded by Black, that the minutes of August 16, 1966 be approved.

Motion carried by unanimous vote.

Z-221-65

Motion by Fink, seconded by Reynolds, that a joint hearing be held by the City Council and the Planning Board to consider a revised Community Unit Plan known as "Vincent Court", located at 4631 and 4705 South Logan Street, October 6, 1966 at 7:30 P.M. in the Council Chambers.

Motion carried by a seven (7) yeas, one (1) nay vote.

Z157-66

A public hearing is to be held by the Planning Board on a Community Unit Plan at 3535 Moores River Drive petitioned by Beneicke and Krue of Detroit on October 18, 1966 at 7:30 P.M.

OFFICIAL PROCEEDINGS OF BOARD OF PUBLIC SERVICE OF THE CITY OF LANSING

Proceedings, November 2, 1966

Meeting called to order by Chairman Tietz at 7:30 P.M.

Present: Mrs. Borgman, Messrs. Faggion, Hack, Guyselman, Mosher, Russell, Tietz—7.

Absent: Mr. Zapata—1.

Minutes of the previous meeting were approved as printed.

GENERAL BUSINESS

Referral from the City Council of a petition to vacate an alley between Vermont and Illinois on E. North Street.

Motion by Mr. Mosher supported by Mr. Russell that the Board concurs in the recommendation of the Planning Board that the alley be vacated provided that a petition is obtained signed by 100% of the abutting property owners.

Carried.

Referral from the City Council of the Plat of Simken Village.

Motion by Mr. Mosher supported by Mrs. Borgman that the plat be approved subject to the receipt of the necessary petitions and guarantee of funds for improvements.

Carried.

Referral from the City Council of the Plat of S. Penn. Concourse.

Motion by Mr. Faggion supported by Mr. Hack that the plat be approved provided that there shall be no ingress or egress along the south boundary of the plat, i.e., Pierpont Street, but if an additional 14 feet right of way for Pierpont Street be dedicated then access may be provided and also that an easement for sanitary sewer along the east line of the plat be furnished to the city.

Carried.

Referral from the City Council of the proposed Assessors Plat No. 56.

Motion by Mr. Faggion supported by Mr. Russell that the plat be approved.

Carried.

Referral from the City Council of a letter from Richard Abood, Attorney relative to dedication of a street (Ramada Drive) to the City and requesting a building permit.

Motion by Mr. Guyselman supported by Mr. Faggion that the developer be requested to submit a substitute plan and arrangement for opening this street.

Carried.

Letter from Police and Fire Board asking to use the site of the former Landel Sewage Plant for a training site and the proposed police and fire garage.

Motion by Mr. Guyselman supported by Mr. Hack that the Board of Public Service approve the recommendation of the Director that this be permitted subject to the requirement that any construction would not interfere with existing active sewers.

Carried.

Letter from the Conservation Department regarding the bypassing of raw sewage on September 22, 1966.

Motion by Mr. Guyselman supported by Mr. Mosher that the Director be instructed to reply to the Conservation Department.

Carried.

Letter from John Solomon with traffic recommendation and request that the Kalamazoo Street Bridge be widened.

Referred to the Committee on Streets and Sidewalks.

Letter from Mrs. E. K. Gustafson asking for sidewalk thru Wainwright Park.

Referred to the Committee on Streets and Sidewalks.

Letter of Intent from Geo. W. Cawood Associates to extend sewer in Jerome Street.

Motion by Mr. Mosher supported by Mr. Guyselman that the Board recommend to the Council that the request be approved subject to the receipt of the necessary bonds.

Carried.

Letter from the Director of Public Service recommending changes in the "Letter of Intent" form.

Motion by Mr. Guyselman supported by Mr. Hack that the Board recommend to the City Council that the proposed Letter of Intent be approved.

Carried.

Committee report from the Committees on Waste Disposal and Streets and Side-

walks recommending that in accordance with Section 7.19 (a) and 7.20 (b) of the City Charter that the Six Year Capitol Improvement Program be approved by the Board of Public Service and forwarded to the Planning Department for their consideration.

Motion by Mr. Mosher supported by Mr. Faggion that the report of the Committees be approved.

Carried.

Director of Public Service reported on the status of sewer contracts, preparation for snow removal, parking ramp contracts and the parking mall.

Waste Disposal Committee was directed to meet with the Council Committee on Public Service and Highways within the next 20 days to discuss problems of the sanitary landfill.

Meeting adjourned at 9:00 P.M.

Respectfully submitted,

WILLIAM C. WAIDELICH,
Secretary.

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, November 8, 1966

The Police and Fire Board met in regular session and was called to order by the Chairman, Donald F. Johnson.

ROLL CALL

Present: Commissioners Kelly, Johnson, Drews, Forsythe, Dunn, Schmidt, Munyon —7.

By Commissioner Dunn—

I move the minutes of the previous session be approved as printed.

Supported by Commissioner Munyon.

Carried.

Chief Stragier introduced James David,

Gerald Baker and Gerald Dennis, three young men that assisted in apprehending a burglar, to the members of the Board.

Chairman Don Johnson congratulated the young men, and expressed the appreciation of the Board for their fine citizenship and illustrious efforts toward protecting the people of our City. Each member of the Board personally congratulated them as they were presented with certificates of merit.

COMMUNICATIONS

The Board received a letter from Mrs. Kenneth Block regarding a controversy with the Board of Control for the Flag Football League, sponsored by the Fire Fighters Association.

OFFICIAL PROCEEDINGS OF BOARD OF PUBLIC SERVICE OF THE CITY OF LANSING

Proceedings, December 7, 1966

Meeting called to order by Vice-Chairman Russell at 7:30 P.M.

Present: Mrs. Borgman, Messrs. Faggion, Hack, Russell, Zapata—5.

Absent: Messrs. Guyselman, Mosher, Tietz—3.

Messrs. Guyselman, Mosher, Tietz were excused from the meeting.

Minutes of the previous meeting were approved as printed.

GENERAL BUSINESS

Referral from the City Council of a construction agreement for US-127 relocation from the Michigan State Highway Department.

Motion by Mr. Hack supported by Mrs. Borgman that the Board recommend that the agreement be approved.

Carried.

Referral from the City Council of a petition from residents of Delta River Drive objecting to widening of Delta River Drive.

Referred to the Committee on Streets and Sidewalks.

Referral from the City Council of a request from Dail Steel Products to vacate alleys.

Report from the Committee on Streets and Sidewalks that the Board recommend that only those portions of the alleys that are south of the proposed south right-of-way for I-496 be vacated and that the usual easements for construction and maintenance of utilities be retained.

Motion by Mr. Faggion supported by Mr. Zapata that the report of the Committee be approved.

Carried.

Referral from the City Council of a letter from the Department of Conservation regarding bypassing of raw sewage into the Grand River and notice to appear at the January meeting.

Motion by Mr. Faggion supported by Mrs. Borgman that the Director of Public Service and City Engineer attend the meeting.

Carried.

Referral from the City Council of a resolution by the Riverwalk Committee regarding master plan for riverwalk.

Referred to Committee on Streets and Sidewalks to report at January meeting.

Committee on Personnel to whom was referred the letter of resignation from Donald Busley reports that the resignation be accepted with regret and that the Chairman be directed to prepare an appropriate resolution commending Mr. Busley for his many years of service to the City, and further that effective January 28, 1967, Bernard J. Elliott be appointed Building Commissioner.

Motion by Mr. Faggion supported by Mr. Zapata that the report of the Committee be approved.

Carried.

Report from the Chairman of the Board of Public Service regarding land for Public Service garage relocation.

Motion by Mr. Faggion supported by Mr. Hack that the Director secure appraisals and submit same to the Committee on Buildings and Properties.

Carried.

Director of Public Service distributed work sheets for the coming fiscal year discussed procedure that will be used for budget preparation.

Mr. Backus reported on equipment needs, overpass construction and progress of downtown parking mall.

Meeting adjourned at 9:24 P.M.

Respectfully submitted,
WILLIAM C. WADELICH,
Secretary.